



**MINUTES OF THE
THIRD ELECTRICAL UTILITIES SUB-COUNCIL MEETING OF 2024**

DATE: December 11, 2024

TIME: 9:11 a.m. to 11:07 a.m.

LOCATION: Videoconference

PRESENT: **Sub-Council Members**
Brian Townsend, Chair
Michael Chledowski, Vice Chair
Joel Kwasny
Tony Walker
Cam Wyatt
Dustin Butterfield
John Suh
Jeff Sandford
Curtis Andrusiak
Dwight Cooper
Todd Grayson
Scott Pederson
Stacey Rector

Safety Codes Council
Jennifer Johnson

Alberta Municipal Affairs
Gregg Marshall

REGRETS: Jason Drenth, Alan Xia

GUESTS: Nicolas Leblanc, ESC Liaison

RECORDER: Jennifer Johnson

2025 MEETINGS: TDB, May 22

1. Meeting Opening

The Chair called the meeting to order at 9:11 a.m. A round table introduction was held and videoconference functionality was reviewed, and members were reminded that their primary duty is to act in the interest of safety in the built environment for the benefit of all Albertans.

1.1 Agenda Adoption

The following items were added to the agenda:

2.5. Nomination of Alex Stuber to represent Large Transmission Utility North

Michael Chledowski/Todd Grayson moved that the agenda be adopted, as amended; CARRIED

1.2 Adoption of the June 20 Minutes

Joel Kwasny/John Suh moved to adopt the minutes of the June 20 meeting, as circulated; CARRIED

2. Matters for Decision

2.1. Closed Session

Joel Kwasny/John Suh moved to enter into closed session; CARRIED

Todd Grayson/Joel Kwasny moved to exit closed session; CARRIED

2.2. Chair Election

The Vice Chair chaired this item

The Vice Chair made a call for nominations. Brian Townsend put his name forward as Chair of the Electrical Utilities Sub-Council. Two additional calls for nominations were made and no other nominations were received. **Brian Townsend was approved as Chair of the Electrical Utilities Sub-Council by acclamation.**

2.3. Vice Chair Election

The Chair made a call for nominations. Dwight Cooper put his name forward as Vice Chair of the Electrical Utilities Sub-Council. Two additional calls for nominations were made and no other nominations were received. **Dwight Cooper was approved as Vice Chair of the Electrical Utilities Sub-Council by acclamation.**

2.4. Matrix Review

Todd Grayson/Cam Wyatt moved to recommend to the Board that the Electrical Utilities Sub-Council matrix be accepted without changes; CARRIED.

2.5. Nomination of Alex Stuber to represent Large Utility North

Todd Grayson/Joel Kwasny moved to recommend to the Board appointment of Alex Stuber to the Electrical Utilities Sub-Council to represent Large Utility North for a term ending January 31, 2028, effective February 1, 2025; CARRIED

3. Review Matters Arising/Action List

	Item	Action	Date Initiated	Responsible	Status/Update
1	Proposal re: Alignment Between CSA C22.3 Table 7 and AEUC Table 9	<p>Sub-council members advised they would like to take some time to investigate possible reasons for the deviation and to determine if alignment is feasible.</p> <p>It was reported that the distance for limits of approach in the AEUC table was derived from the Electrical Protection Act (EPA). Discussion was held and consensus was reached that there was no appetite to investigate reducing the distance in the AEUC because of the safety risk.</p>	June 15/23	Townsend/ Council Administration	Will be covered in the next code
	Errata to the AEUC	<p>Errata to the AEUC is expected to be issued.</p> <p>In addition to previously identified omissions, there may be an additional error regarding an Appendix B note that is referenced in the code, but the note does not exist.</p> <p>Council staff will correspond with the Chair and Electrical Administrator to ensure all omissions are captured.</p>	October 12, 2023	Council Administration /Townsend	Ongoing.
	21-ECB-000 Requested Update re: Generators	The Administrator and Chair will investigate why the previous variance was rescinded.	February 1, 2024	Townsend/ Glubrecht/ Chledowski	Will be covered in the next update.

		The Section 0 and 2 Working Group will look into this further			
	CSA C22.3 No 7:20 and 22.1 10-210	The working group will work with the Administrator to draft a Safety Tip		Glubrecht/Chledowski	No update.

4. Matters for Discussion

4.1. Meeting Schedule

The upcoming EUSC meeting scheduled for January 2025 will be moved to March. Council staff will send out a doodle poll to members in order to select a date.

[Council Administration]

4.2. Dual Lug Meter Bases

- Members discussed whether dual lug meter bases are allowed to be used as a gird connection point for onsite generating systems.
- Members agreed that they would be allowed if they are approved for that purpose.
- Members were asked to confirm with the utilities they represent whether these are accepted and bring any information back to the next meeting.

[All]

4.3. Working Group Reports

4.3.1. Code Cycle Tentative Schedule

- CSA is aiming to release the new code in 2025, members would like to aim to release the AEUC shortly after.
- The Chair has compiled changes based on the public consultation and has uploaded them to the member portal. He will create a template for three column documents prior to the next sub-council meeting.

[Townsend]

4.3.2. Sections 0 and 2

No update.

4.3.3. Section 6

No update.

4.3.4. Section 8

No update.

4.3.5. Section 10

No update.

4.3.6. Section 12

No update.

4.3.7. CSA C22.3 No7 :20 and 22.1 10-210

- Final report has been completed.
- Suggests working with all stakeholders to ensure alignment.

4.4. ESC Liaison Reports

No update.

4.5. Administrator/AMA Report

1. Alberta Municipal Affairs

- Gregg Marshall attends electrical utility sub council meetings on behalf of Municipal Affairs as electrical utility technical advisor subject matter expert. Kevin is away at this time.

2. STANDATA updates

Preparation for the Next edition of the AEUC publication which includes:

- AEUCI – 001 reissue with any pertinent updates and dates.

Will not be reissued with the 2024 CE Code Publication:

- 24-ECV-006-112 (overhead consumer service)

Recently Published:

- Notice not to renew/Archive 21-ECV- 006-112 Consumer Overhead Service – Masts
Notice : archive variance 21-ECV-006-112 - Open Government (alberta.ca)

3. Upcoming meetings of interest

- a. Provincial Electrical Safety Uniformity (Virtual)
- b. EIAA February 7th & 8th

4. FYI – Updates

- 26th Edition CSA C22.1:24 Canadian Electrical Code was published on March 1st 2024 (including a French publication) and will be adopted on Alberta April 1, 2025

4.6. Council Updates

Member Engagement on Bylaw Changes

- Thank you to everyone who attended the AGM, we greatly appreciated your insights around proposed bylaw changes to address ongoing issues being experienced in the appeals system.
- Members raised thoughtful questions, and we decided we needed to hear more before proceeding. An email was sent to all members with the option for an opportunity to meet with Council staff discuss and provide feedback on the Council bylaws.
- The feedback received has been compiled and shared in a What We Heard Report which is available in the Member Portal.

Member Recognition

- Thank you to everyone who took the time to respond to our survey on Member Recognition.
- We have drafted a What We Heard Report available here and are working to update the ways we recognize and thank our members.

Accreditation Review

- In 2022 and 2023, the Council engaged extensively with stakeholders on opportunities to renew the Accreditation program.
- The accreditation review identified two key themes and five recommendations, four of which have already been actioned by the Council.
- The Final Report is available on the Council Website as well as the What We Heard Report from the initial phase.

Changes to Contact Information

- Friendly reminder to let us know if there are any changes to contact information for your nominating organization or yourself.
- Please email Gerry at Gerry.letendre@safetycodescouncil.com

5. Meeting Finalization

5.1. Round Table

- Dustin Butterfield invited anyone interested in joining a working group to reach out.

5.2. Next Meeting

The date for the next meeting is still to be determined.

5.3. Meeting Adjournment

The meeting was adjourned at 11:07 a.m.

– NEW ACTION ITEMS –

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[Council Administration]

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[Townsend]

– MOTIONS –

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– WORKING GROUP MEMBER LISTS –

WORKING GROUP	WORKING GROUP MEMBERS (<u>Chair</u>)